



## PROCINORTE

### Matters Arising from the XVII Meeting Board of Directors

Objective	Activity / Channel	Responsible	Timing	Date	STATUS
ES to ensure timely circulation of pertinent documents including the Action Plan and the final approved Budget to the BoD.	Request the TF the Action Plans and budgets for 2017.	ES	Once/year	August 1, 2016	<b>Done. TF Chairs sent their Action Plans and Budget for 2017.</b>
IICA's management system for accountability should be continue to be used, with any issues of concern being communicated to the BoD on an "as required" basis.	To prepare a basic suitable accountability schedule for the BOD.	ES	As needed		<b>IICA's internal performance management system being used.</b>
To obtain external funding from other sources than PROCINORTE.	External funding sources to be sought to support a project for the Non-Destructive Testing of a variety of Tree Fruits.	Tree Fruit Task Force	As needed		
To review and discuss the interim report for the BOD Meeting.	Meeting with the President - present the interim report.	ES / PRESIDENT	October 1, 2016	October 1, 2016	<b>Done. Interim report sent and reviewed with the President on July 19, 2016</b>
To conduct an assessment or evaluation of each task force 1-2 years prior to end of current Strategic Plan.	To share M&E concept presented to the BOD and explore an appropriate mechanism for reporting.	ES	Once / year	September 1, 2016	<b>Presentation conducted with each TF.</b>



PROCINORTE – Matters Arising from the XVII Meeting Board of Directors

Objective	Activity / Channel	Responsible	Timing	Date	STATUS
<p><b>Budget Adjustment:</b> Do a budget adjustment keeping in mind that if cuts are necessary, <b>field and scientific activities should be maintained as far as possible.</b> If the same amount is approved as was for 2015 - assign \$15K/Task Force, \$6K for Secretariat.</p>	<p><b>Do the Budget Adjustment for 2016</b></p>	<p>ES</p>	<p>Once / year</p>	<p>February 1, 2016</p>	<p><b>Done. \$15,000 was assigned per task force and the \$4,241 remaining to the Secretariat.</b></p>
<p>To ensure follow-up to some of the discussions on the BOD.</p>	<p><b>Do follow up with ARS:</b> "ARS will investigate the sponsorship of national program leaders' participation in PROCINORTE events."</p>	<p>ES</p>	<p>Once / year</p>	<p>February 29, 2016</p>	<p><b>Done. Case by case applied to the sponsorship of ARS members.</b></p>
<p>To ensure follow-up to some of the discussions on the BOD.</p>	<p><b>Do follow up with INIFAP:</b> "Dr. Flores indicated that he would shortly communicate the specific date in October, 2016."</p>	<p>ES</p>	<p>Once / year</p>	<p>January 30, 2016</p>	<p><b>Done. Confirmed dates for Oct. 24-25, 2016 at INIFAP</b></p>
<p>To ensure follow-up to some of the discussions on the BOD.</p>	<p>Communicate the date of the BOD Meeting to the Board.</p>	<p>ES</p>	<p>Once / year</p>	<p>February 29, 2016</p>	<p><b>Done. Sent calendar invite to BOD members saving the date.</b></p>