



PN2017/05

PROCINORTE

Matters Arising from the XVIII Meeting Board of Directors*

October 24-25, 2016

	Objective	Activity / Channel	Responsible	Date	Status
1	To contribute to FORAGRO Executive Meeting providing inputs on the restructuring of this platform.	The Secretariat is to organize a virtual meeting of the BoD and advise accordingly	Secretariat	Nov. 4, 2016	Done. Virtual meeting held on Nov. 4, 2016
2	To contribute to FORAGRO Executive Meeting providing inputs on the restructuring of this platform.	A one-page summary (of the restructuring plan) is to be prepared for the meeting for assisting the discussion.	BOD	Nov. 9, 2016	Done. One-pager done and presented in advance to the virtual meeting on Nov. 2, 2016
3	To contribute to FORAGRO Executive Meeting providing inputs on the restructuring of this platform.	A revised English version of the Plan for Restructuring FORAGRO is to be prepared by Priscila and circulated to the BoD.	Priscila Henriquez	Nov. 4, 2016	Done. English version of the document sent on Nov. 4, 2016
4	To strengthen and improve visibility of PROCINORTE with potential partners / stakeholders by the execution of the Communications plan	The Secretariat will explore the option of engaging an intern for the website.	Secretariat	Jun. 30, 2017	Exploring New Canadian Volunteer program. 3 Applicants interviewed.
5	To strengthen and improve visibility of PROCINORTE with potential partners / stakeholders by the execution of the Communications plan	The Secretariat to check other PROCIs regarding appetite for a joint website.	Secretariat	Mar. 30, 2017	Joint website not feasible at this time
6	To strengthen and improve visibility of PROCINORTE with potential partners / stakeholders by the execution of the Communications plan	Member organizations represented on the Board will explore maintaining a link between their institutional websites and PROCINORTE's website	BOD	Dec. 31, 2017	In progress

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7	To approve the work plan and budgets for the Task Forces for 2017 according to the SP of PROCINORTE	The Secretariat will communicate the recommendations of the Board to the Task Force leaders for responses.	Secretariat	Nov. 4, 2016	Done. ES held calls and sent emails to each TF Leader indicating the recommendations.
8	To approve the work plan and budgets for the Task Forces for 2017 according to the SP of PROCINORTE	Pending approval of the revised work plans and budgets by the BOD, these will be submitted to IICA for due consideration.	Secretariat	Nov. 30, 2016	IICA reviewed plan & budget and approved budget for \$64K
9	To approve an appropriate Monitoring & Evaluation Plan that ensures the accomplishment of PROCINORTE's objectives	The report of the M & E survey is to be shared with the BoD by the end of November 2016.	Secretariat	Nov. 30, 2016	Survey results collated and shared with Task Force members. M& E plan for 1st phase being implemented
10	To approve an appropriate Monitoring & Evaluation Plan that ensures the accomplishment of PROCINORTE's objectives	Dr. Priscila Henriquez will share FONTAGRO's indicators	Priscila Henriquez	Feb. 28, 2017	Delayed
11	To ensure the implementation of actions related to the impact of Climate Change within the Annual Activity plans of the TF	The Executive Secretary to encourage Task Forces to include, where possible, the impact of Climate Change in their respective portfolio areas.	Secretariat	Nov. 30, 2016	Done. ES communicated to each TF.
12	To ensure the implementation of actions related to the impact of Climate Change within the Annual Activity plans of the TF	An inventory of Climate Change – Agriculture related initiatives being undertaken in the 3 countries to be conducted by the BoD	BOD	Apr. 30, 2017	In progress



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13	To ensure the implementation of actions related to the impact of Climate Change within the Annual Activity plans of the TF	A teleconference is to be scheduled in 2017 for the BoD to review the inventory compiled (which would include the organization leading the initiatives and the scope of same).	Secretariat	Jun 30, 2017	Teleconference deferred and submissions provided for 2017 BoD Meeting. TFs have been advised to take CC in consideration in their Work Plans.

* Version 2 – updated on September 13, 2017