

**PROCINORTE**  
**AGENDA**  
**XXI<sup>th</sup> MEETING**  
**BOARD OF DIRECTORS**  
**Inter-American Institute for Cooperation on Agriculture- IICA**  
**San José, Costa Rica**  
**November 12th – 13th, 2019**

**Meeting objectives:**

1. Review the activities and accomplishments of the Task Forces for the current year.
2. Review and decide on PROCINORTE's work plan and budget for 2020.
3. Present IICA's Programs and assess possibilities for collaboration
4. Discuss the collaboration of IICA with PROCINORTE in light of IICA's budget cuts.



**Expected results:**

1. Results of Task Force activities demonstrate relevance, effectiveness and impact
2. Members of PROCINORTE are familiar with challenges, opportunities and achievements related to PROCINORTE's operations.
3. Individual Task Force work plans and budgets for 2020 are approved.
4. Overall Work plan and budget for 2020 approved.
5. Road map for the operations of PROCINORTE in light of IICA's budget cuts

**Meeting Agenda**

<b>Monday , November 11:</b> Arrival of participants San José, Costa Rica.				
<b>Tuesday November 12.</b>				
<b>OPENING SESSION</b>				
<b>Time</b>	<b>Topic</b>	<b>Methodology</b>	<b>Expected results</b>	<b>Document #</b>
9:00 – 9:15	Welcome – IICA Deputy Director, Mr. Lloyd Day			
9:15 – 9:20	Salutations and apologies for absence - Dr. Jose Fernando de la Torre, President of PROCINORTE.			
9:20 – 9:30	Approval of agenda; Remarks - Dr. Jose Fernando de la Torre		Opening	Final Agenda BoD meeting – San José,

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				Costa Rica Nov 12 <sup>th</sup> to 13 <sup>th</sup> .
	Topic	Methodology	Expected results	Document #
9:30-9:40	Minutes XX Meeting of PROCINORTE BOD	Dr. José Fernando de la Torre Sánchez	Minutes of XX Meeting approved.	Minutes XX BOD Meeting, Las Cruces, New Mexico United States Oct.25st – 26st 2018  Doc. <a href="http://tiny.cc/xt1hfz">http://tiny.cc/xt1hfz</a>
9:40-9:50	Matters arising from the Minutes & Action Plan	Dr. Priscila Henríquez, Executive Secretary of PROCINORTE reviews decisions from XXth meeting and informs on follow up.	Satisfactory follow-up conducted by the Secretariat	Matters Arising from 2019 Meeting Action Plan – 2019.  Doc. <a href="http://tiny.cc/my1hfz">http://tiny.cc/my1hfz</a>
9:50 - 10:05	COFFEE BREAK			
<b>Exploring synergies between PROCINORTE and IICA Programs</b>				
10:05 – 12:00	<ul style="list-style-type: none"> <li>• Overview of IICA's Technical Cooperation: Federico Villarreal</li> <li>• Agricultural health: Robert Ahern</li> <li>• Climate change: Karen Montiel</li> <li>• Bioeconomy - Hugo Chavarria</li> <li>• Commerce- Adriana Campos</li> <li>• Family agriculture- Jose Arce</li> <li>• Innovation and technology- Viviana</li> </ul>	Highlights of IICA's Technical Cooperation	Options for forging synergies between IICA & PROCINORTE identified.	Highlights of IICA's Technical Cooperation. PPT will be available during the session, more information here:  Centers and Cooperation Mechanisms  Technical Cooperation Bulletin

	<p>Palmieri</p> <ul style="list-style-type: none"> <li>Knowledge management and horizontal cooperation: Francisco Mello</li> </ul>			
12:00 – 12:30	Discussion on modalities for PROCINORTE to contribute to IICA's TC programs	Moderated by Lloyd Day	Synergies identified	
12:30 – 1:00	Summary of decisions -	Dr. José Fernando de la Torre		
1:00-2:00	LUNCH			
	<b>Topic</b>	<b>Methodology</b>	<b>Expected results</b>	<b>Document #</b>
<b>Task Force Accomplishments 2019 and Plans 2020</b>				
2:00 – 3:00	<ul style="list-style-type: none"> <li>Plant Health Dr. Della Johnston</li> <li>Animal Health Dr. Cyril Gay</li> <li>Fruit Dr. Peter Toivonen</li> <li>NORGEN Dr. Axel Diederichsen</li> </ul>	<p>Report by chairs of the Task Forces followed by general discussion.</p> <p>* A short report on accomplishments, plans and proposed budgets is distributed to board members.</p>	<p>Board members knowledgeable about the PROCINORTE's technical achievements in the current priority topics and hear from leaders on the challenges faced and ideas to move forward</p>	<p>Docs.</p> <p><a href="http://tiny.cc/p21hfz">http://tiny.cc/p21hfz</a></p> <p><a href="http://tiny.cc/931hfz">http://tiny.cc/931hfz</a></p> <p><a href="http://tiny.cc/j51hfz">http://tiny.cc/j51hfz</a></p> <p><a href="http://tiny.cc/b61hfz">http://tiny.cc/b61hfz</a></p>
3:00 – 3:15	COFFEE BREAK			
3:15 – 3:30	Summary Report for 20189 Priscila Henríquez (with support from Audia Barnett), ES	Report of the Secretariat including Communications Plan and Monitoring & Evaluation Plan.	The BoD approves the report of the Secretariat and TFs.	<p>2018 - Final Report from Executive Secretary 2018 (including financial Report)</p> <p>Doc</p> <p><a href="http://tiny.cc/t61hfz">http://tiny.cc/t61hfz</a></p>
3:30 -	Evaluation of TF	Dr. José Fernando	Continuation	

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4:15	performance, summary of decisions	de la Torre	or renewal of TF	
4:15 – 5:30	Visit to IICA's Fab Lab and demonstration of use instrument to measure Hass avocado maturity	Jorge Osuna (INIFAP) and Jonathan Castro (IICA)	Technological innovation supported by PROCINORTE	
5:30	BBQ at IICA	Erick Bolaños		
<b>Wednesday, November 13</b>				
<b>STRATEGIC THINKING</b>				
9:30-9:45	Summary of day one decisions	Dr. José Fernando de la Torre		
9:45 – 10:15	Results of study on mechanisms for cooperation on innovation by IICA.	Dr. Priscila Henríquez	Board knowledgeable of the situation of PROCIS	Doc. <a href="http://tiny.cc/kijifz">http://tiny.cc/kijifz</a>
10:15 – 10:30	COFFEE BREAK			
10:30 – 12:00	Discussion on IICA's participation and support to PROCINORTE. Possible collaboration scenarios.	Moderated by Lloyd Day, DDG	Scenarios discussed.	
12:00 – 1:00	REVISITING 2020 Work Plan and Budget -Performance on 2018 Work Plan	Dr. José Fernando de la Torre	Work Plan and budget for 2019 approved by the BoD.	
1:00 – 2:00	LUNCH			
<b>Friday, October 26, 2018</b>				
2:00 – 3:00	Summary decisions and close of meeting			

**Invitees:**

1. Dr. José Fernando de La Torre, Director General, INIFAP, President, PROCINORTE
2. Dr. Gilles Saindon, Associate Assistant Deputy Minister, AAFC
3. Dr. Yannik Melancon, Senior Analyst, International Engagement, AAFC (Canada)
4. Dr. Steven Kappes, Associate Administrator, National Programs, ARS/USDA
5. Mr. Ryan Moore, International Affairs Specialist, ARS/USDA
6. Dr. Federico Villarreal, Director of Technical Cooperation, IICA

7. Mr. Lloyd Day, Deputy Director General, IICA
8. Dr. Priscila Henríquez, Executive Secretary, PROCINORTE

**Guest:**

1. Dr. Robert Ahern, Leader Program Agricultural Health, Food Safety and Quality Program
2. Ms. Karen Montiel, Leader Program Climate change and Risk Management Program
3. Mr. Hugo Chavarria, Leader Bioeconomy and Productive Development Program
4. Ms. Adriana Campos, leader Commerce and Regional Integration Program
5. Mr. Jose Arce, Leader Rural Development and Family Agriculture Program
6. Ms. Viviana Palmieri, Innovation and Technology Transversal Theme
7. Mr. Francisco Mello, Knowledge management and horizontal cooperation
8. Mr. Gabriel Rodríguez, Head Project Unit, IICA
9. Dr. Jorge Osuna, Postharvest researcher- INIFAP (to participate during Fab lab demonstration)
10. Mr. Jonathan Castro, Fab Lab (to participate during Fab lab demonstration)

**Presenting:**

**a. Via Videoconference**

- Dr. Della Johnston, Plant Health Task Force Leader (AAFC)
- Dr. Cyril Gay, Leader Animal Health Task Force, ARS/USDA
- Dr. Axel Diederichsen, Leader NORGEN Task Force, AAFC
- Dr. Peter Toivonen, Leader Tree Fruits Task Force, AAFC

**b. Apologies**